

FAST FUND FULL SPECTRUM CHECKLIST

Step 1: Dealer Documents

Collect the required dealer documents:

- ☐ Bank Approval
- ☐ Retail Contract - front & back
Active military, void arbitration & prepayment section if present
- ☐ Title Application
- ☐ Credit Application (borrower & co-borrower)
- ☐ Current Book Sheet
- ☐ LOF, Service Contract, and GAP policy if applicable
- ☐ ATPI
- ☐ Delivery Agreement
Lithia stores only - CA, NV & TX exempt

Step 2: Customer Information & SCFC Docs*

Collect required SCFC forms and stipulations:

- ☐ Proof of Income (borrower & co-borrower)*
- ☐ Proof of Residence (borrower & co-borrower)*
- ☐ Current Insurance Card/Declaration Page
- ☐ References*
- ☐ Contract Assignment Form (West Virginia)*
- ☐ Any state specific docs or additional stips as listed on approval

Additional stips as listed on approval

- ☐ Other _____
- ☐ Other _____
- ☐ Other _____

* IF APPLICABLE

Step 3: Funding Packet

Assemble the completed Funding Packet:

- Include all documents, required SCFC forms and stips in the funding packet
- Utilize the checklist to ensure funding packets are complete

PLEASE DO NOT SUBMIT INCOMPLETE DEAL PACKETS - gather all documents before submitting

Step 4: Submit Funding Packet

Scan funding packet using Fabsoft

- On your scanner:
 - Select Deals
 - Locate Customer by deal number or name
 - Select SCFC
 - Press Scan
- Or scan and email funding packet to: Originations@socascades.com

Contact Information:

- Funding (855) 723-2669 Option 8, Ext 1-7
- Email: Originations@socascades.com
- Underwriting (855) 723-2669 Option 8, Ext 1

